

## **SOMERSET AERIE #2137 HALL RENTAL AGREEMENT**

1. Hall is rented for the Afternoon or Evening time period. Afternoon 11:30-5, Evening 6-11  
Any Evening functions **MUST Be completely cleaned and the Aerie premises vacated no later than Midnight**. There will be a \$ 50.00 charge for each additional hour if you exceed the allocated period **and** there are no other bookings for that date.
2. Full cleaning and security deposit required in advance to reserve your date.  
Donation amount required no less than 14 days prior to the event.  
Checks to be made payable to: **SOMERSET AERIE # 2137 FOE**  
30 days' notice of cancellation required for full refund.  
Less than 5 days cancellation notice will result in the deposit being non-refundable.
3. Maximum capacity of Hall is 95 people.
4. Rental of Hall does not permit unescorted guests and children in other parts of the Club.  
All activities associated with rental must be confined to the Hall itself.  
The renter of the Hall assumes responsibility for all guests and minor children in attendance and the consumption of alcohol by guests.  
NO underage drinking will be tolerated inside the Aerie or anywhere on or about the grounds, if any trustee or employee observes this, the entire group will be asked to leave, and you will forfeit your security deposit.  
Amusements in the Social Room, i.e., the pool table and dart board are for members use only.
5. Hall includes the use of the kitchen to **warm prepared food only**. *Outside caterers are NOT permitted use of the kitchen. Please leave the area clean and neat.*  
Rentals do not include condiments, paper goods, coffee or any of the inventory of food or goods which the Eagles stocks for events.
6. Beer may be purchased through the Eagles but we require that you also hire a bartender if you choose to do so. No consumption of alcohol will be permitted without proper ID showing that the consumer is of legal age. **NO** Alcoholic beverages not purchased through or served by the Eagles may be brought onto the premises. Armbands or handstamps may be requested at the discretion of the Eagles.  
NO KEGS PURCHASED FROM THE CLUB MAY LEAVE CLUB PROPERTY.
7. All items sold through the Club are subject to NJ sales tax.
8. All borrowed equipment must be cleaned and returned to the proper place at the conclusion of the function. Hall flooring must be swept or vacuumed.
9. The kitchen must be cleaned and the kitchen floor wet mopped. All garbage and recycling, from both the Hall and Kitchen must be deposited in the dumpster. Garbage bags, brooms, mops and vacuum are in the closet or kitchen.

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10. Security deposits will be refunded as soon as possible, contingent upon the premises being cleaned and any additional purchases or damages being deducted. Please include on your form the name and address of the person whom the deposit should be returned to.
  
11. Excessive use of complimentary items or services may result in additional charges. Changes to the above rules must be noted in writing by the Hall Chairman.